

## **CHAPEL ALLERTON PARISH COUNCIL**

Minutes of the Meeting of the Parish Council meeting held in the Old School Room, Stone Allerton on Monday 14<sup>th</sup> January 2019 at 7.30 p.m.

Present: Cllrs F Torrens-Spence ( in the Chair), P Duggan-Rees, M Wallach and the clerk C Harris

Apologies: Cllrs Fielder, C Burke and Somerset County Councillor B Filmer

There were 4 parishioners in attendance.

### **81/18 Declarations of Interest and dispensations**

There were none

### **82/18 Minutes of Meeting held on 3rd<sup>nd</sup> December 2018**

The minutes of the meeting held on 3<sup>rd</sup> December 2018 were declared correct with no corrections.

### **83/18 Matters Arising**

- (i) Gritting – Despite it being agreed by Sedgemoor District Council to pay for grit once again this winter despite their original position being that they would not, there has been a delay in distributing this to our villages. It is expected to be delivered soon and James Heappey has told Cllr Torrens-Spence he is looking into the matter.
- (ii) Increasing the number of Councillors – This is progressing and Cllr Torrens-Spence will be attending the licensing meeting on 16/01/2019 to make representations.
- (iii) Cllr Wallach reported that the printing of plans from the Sedgemoor Planning online portal was still problematic despite raising the issue with the planning office. Each plan has to be verbally requested in the format that will print as the online resources remain incompatible.

### **84/18 Planning**

- (i) **15/18/00016/DT** Variation of conditions 2,4,7 & 10 of Planning Permission 15/13/00013 to retain the existing access in favour of that approved.  
The meeting noted that objections had been received from a local resident. These were however untraceable to any existing address as the given details did not exist, this will be reported to the planning officer.  
Council supported this application.
- (ii) **15/19/0001/JB** Works to trees in a conservation area, to fell one Greengage tree.  
Council supported this application subject to the landscape officer's approval of the proposal.

- (iii) Cllr Torrens-Spence reported that the Chapel Allerton Village Design Statement is due for review. Sedgemoor District Council have indicated that they would give a future design statement more weight when considering planning applications if it was formatted in a more structured way. It was proposed that a group of local people and Counsellors would be established to work on this review, and that the group would then report back their findings to the Council.

**85/18**

**Accounts payable**

The clerk reported that the office costs of £6 per year should be paid separately to the clerk's wages as were not taxable. It was requested that these were paid quarterly in advance to reduce number of cheques needed.

The clerk reported that the current Microsoft License does not support Outlook and a supplementary license could be purchased for the additional functionality and upgrades needed.

The following accounts were proposed by Cllr Wallach, seconded by Cllr Duggan-Rees and unanimously approved.

Clerk wages (C Harris)	£561.10
Office costs £6 x 3 months	18.00
Clerk Expenses (C Harris)	£99.80
Cllr F. Torrens -Spence expenses	£16.98
Christmas Tree (Jonathan Gawan)	£75.00
Office 365 annual subscription	£59.99
Old School Room Fees for next 8 meetings	£10.00
Data Protection Registration Fee	£40.00

**86/18**

**Footpaths and Highways**

- (i) Cllr Duggan-Rees reported that the Rights of Way team had asked him to try to locate a missing bridge on path AX12/1 which has been overgrown for many years. He advised the meeting that no bridge still existed and that the path is impassable
- (ii) Cllrs Torrens-Spence and Duggan-Rees will be attending a meeting about bridleways and gate upgrades on 15/01/2019

**87/18**

**To Consider new standing orders**

It was proposed that Cllrs Wallach and Torrens-Spence work as a sub-committee to revise the Standing Orders to make them more concise and suitable for a small Parish.

This was proposed by Cllr Torrens-Spence and seconded by Cllr Duggan-Rees.

RESOLVED: To delegate a subcommittee to draft revised Orders.

**88/18. Matters of report**

**Memorial Cross**

Cllr Torrens-Spence reported that the Memorial Cross has outdated Land Registry details and that these should be updated. Three names will be Registered, these being Cllr Toren-Spence, Cllr Duggan-Reese and the Parish Clerk Caroline Harris.

The transfer of the bank account - is progressing with the old Nat West account to be closed over the next few weeks. A savings account is being applied for with Lloyds bank to earn a small amount of interest on the reserves held on deposit.

Meeting was declared closed at 8.25p.m.

**Signed:**

**Date: 4<sup>th</sup> March 2019**