

### **Chapel Allerton Parish Council**

**Clerk:** Miss Caroline Harris, Westlake Cottage, Moorland Street, Axbridge Somerset,  
BS26 2 BA

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**16/02/2021**

### **AN ONLINE MEETING OF THE CHAPEL ALLERTON TOWN COUNCIL WILL BE HELD ON MONDAY 22<sup>nd</sup> FEBRUARY 2021 AT 7.30PM.**

The meeting will be held by video conference – members of the public are welcome to attend and a link to the meeting can be obtained from the parish clerk, contact details at the top of the page.

## **Caroline Harris**

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**PARISH CLERK**

### **AGENDA**

1. Apologies for absence – to receive apologies and approve reasons for apologies, if appropriate.
2. Minutes of the online Council meeting held on 11<sup>h</sup> January 2021- to approve as a correct record
3. Updates and actions since last meeting – for reference only
4. Declarations of Interest and to consider any applications for dispensations.
5. Reports: to include Police, County Councillor, District Councillor and Outside Bodies Report, reports from Councillors representatives on external groups (not detailed elsewhere on the agenda)
6. To consider a request from the local Good Neighbours scheme for a donation of £200. Johnny Torrens-Spence will speak to the meeting about this.
7. Planning
  - 7.1 Planning List - updates on previous applications
  - 7.2 VDS update
  - 7.3 Conservation area
8. Administration and Finance
  - 8.1 Accounts payable  
Clerk wages (C Harris) standard hours of 16 p/m to be approved for payment by Sedgemoor District Council Payroll and five additional hours due to extensive IT difficulties.  
1 year subscription of MS Office to be reimbursed to the clerk £59.99  
Councillors stationary expenses £tba  
Village maintenance - Dale Plowman £tba
9. Footpaths & Highways  
  
Memorial Cross – Stone Allerton Tree – update

10. Chair's report

10.1 Additional Councillor(s)

11. Clerk's report

11.1 Changing the date of the Annual Parish Council Meeting from the 17<sup>th</sup> May 2021 to the 3<sup>rd</sup> My 2021

12.

12.1 Standing Orders – proposal to approve the draft Standing Orders

13. Matters of report and future agenda items

Caroline Harris, Clerk to Chapel Allerton Parish Council

The next Parish Meeting will be by Zoom on: 29<sup>th</sup> March 2021 at 7.30pm