

Chapel Allerton Parish Council

I hereby give Notice of the Annual Parish Council Meeting to be held at 6.30pm on Monday 22nd May 2023.

In the Old School Room, Stone Allerton. BS26 2NL.

<https://chapelallertonparishcouncil.co.uk/>

Clerk: Sammie Millard-Jones: 07465 405533

17th May 2023

Please Note: Prior to the commencement of the meeting there will be a democratic 15 minutes at which members of the public will be entitled to ask questions on any matter affecting the Parish but not take part in the Council's proceedings.

AGENDA

1. To elect a Chairman and Vice-Chair
2. To sign Declaration of Acceptance of Office
3. To receive apologies for absence:
4. To receive declarations of personal/prejudicial/disclosable pecuniary interests
5. To approve Minutes of the Parish Council Meeting held on 18th of April 2023
6. To elect representatives for the municipal year 2022-23 for the following areas:
 - Windmill Trust Representative
 - Appointment of Planning Committee
 - Election of a Footpaths Officer
 - Election of Councillor for Environmental issues
7. The Old School Room Lease
8. Update on implementation of Article 4.
9. Footpaths Officer Report
10. Chair report
11. Reports: To include Police, County Councillor, outside bodies, reports from Councillors representatives on external groups
12. To resolve that the parish council is eligible to use the General Power of Competence under the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012
13. To review and adopt current Standing & Financial Orders (R)
14. Audit (R) To adopt the Risk Assessment and to note the Statement of Internal Control. To note that Register of Assets is up to date and is due for review in March 2024.
15. To adopt the LGA Code of Conduct 2021 and to confirm that summons, agendas and other documents will be accepted by email as proper service (R)
16. To consider & confirm that the Council is insured with Hiscox: 1st June 2023 renewal. To review questionnaire
17. To confirm the time and place of Full Council meetings up to and including the next Annual Parish Council Meeting
18. To consider & confirm continuation of annual subscriptions to SALC & SLCC
19. Planning Applications: (R)
 - 15/23/00001 Camelia House, Stone Allerton Drove, Stone Allerton, Axbridge, Somerset, BS26 2NR
Application to determine if prior approval is required for the erection of a single storey extension projecting 5.5m from the rear (South) elevation.
 - 15/23/00003 The Olde Farm, Stone Allerton, Axbridge, Somerset, BS26 2NP. Fell 9No. Conifers (T1 &T2).
Crown lift 1No. Walnut (T3) to 2.5m above ground level and reduce end weight on lateral growth on garden

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side by 1.5-2.0m. Reduce crown of 1No. Cherry Plum (T4) by 1.5m. Reduce crown of 1No. Apple (T5) and 1No. Pear (T6) by 0.5m and thin out crowns by 15%. **Extension requested**
15/23/00002 Erection of agricultural storage building with welfare facility and solar panels (revised scheme).
15/23/00004 Brook House Farm, New Road, Chapel Allerton, Axbridge, BS26 2PA Conversion of Barn (Class Q) to Dwelling (Class C3).

Report on applications considered under delegated powers:

Planning Decisions:

15/22/00023 Stone Allerton Farm, Stone Allerton Drove, Stone Allerton, Axbridge, BS26 2NR. Erection of a single story extension to NW elevation, on site of existing (to be demolished) and replacement windows to elevations. Granted permission.

20. Enforcements

21. Finance

a) Approval of Payments & Receipts (R)

b) Approval of the bank reconciliation (R)

c) To note: **S137** of £9.93 per elector for 2023-24

22. Admin.

23. Correspondence:

24. Items for next agenda:

Meetings: