

CHAPEL ALLERTON PARISH COUNCIL

Minutes of Chapel Allerton Parish Council meeting held at 7.30pm on Monday 29th April 2024 in the Old School Room, Stone Allerton. BS26 2NL.

Present: Cllrs Blakemore, Torrens-Spence, Wathen, Williams & Wallach.

In attendance: S Millard-Jones – Clerk. Cllr Filmer and approximately five members of the public.

Cllr Blakemore chaired the meeting.

01.04.24 To receive apologies for absence: None

02.04.24 To receive declarations of personal/prejudicial/disclosable pecuniary interests.
None.

03.04.24 To approve minutes of the Parish Council meeting held on the 26th February 2024.
The minutes from the meeting of the Parish Council on the 26th February 2024 having been previously circulated, were taken as read. It was **resolved** to approve the minutes.

04.04.24 To approve the Minutes of the Extraordinary Parish Council meeting held on Monday 25th March 2024.
The minutes from the meeting of the Parish Council on the 25th March 2024 having been previously circulated, were taken as read. It was **resolved** to approve the minutes.

05.04.24 Planning Applications: (R)
49/24/00008/JMS Erection of a single-storey extension to the rear (NW) & adjoining two-storey extension to the front (SW) and associated works. New Tynning, Wheatsheaf Lane, Stone Allerton, Axbridge, BS26 2NJ.
It was **resolved** to support because the development of the historic property is aesthetically appealing.

Report on applications considered under delegated powers: None

Planning Decisions:

15/23/00013 Application to determine if prior approval is required for the erection of an agricultural building and the proposed formation of a hardcore agricultural track leading from the access to the north along the northeastern boundary of the land parcel. Prior Approval – Deemed Consent

15/24/00001/SR Fell 1No. Conifer (T1), 1No. Hazel (T2) and 1No. Strawberry (T6). Crown reduce height/spread of 1No. Magnolia (T3), 1No. Crab Apple (T5), 1No. Plum (T7) and 1No. Apple (T8) by 1.5m all round. Reduce height of 1No. Beech (T4) by 1.5m. Fell 2No. Holly (T9) and reshape Pittosporum (as shown on photo 9). Crown reduce 1No. Silver Birch by 2m and remove deadwood (T10). Selworthy House, Copsewood Lane, Stone Allerton, Axbridge, Somerset, BS26 2NS. Granted Permission

15/24/00002 Application to determine if prior approval is required for a proposed: Change of Use of Agricultural Buildings to 1 No. Dwellinghouses (Class C3), and associated building operations. Prior Approval Approved.

06.04.24 Old School Room Lease (R) To consider and approve the draft
It was **resolved** to approve the draft lease and to respond to all involved regarding CAPC's position of support.

07.04.24 Ashton Windmill (R) Update and future sustainability plan.

Cllr Wathan updated all in attendance regarding the two strands currently at play which are to get the windmill open and the future sustainability. The committee awaits a building inspection to take place. The South West Heritage Trust has been approached, however they are unable to help due to the Somerset Council cuts.

08.04.24 Footpaths Officer Report

No report

09.04.24 Chair report

There has been a daylight theft of a quad bike, taken by a man wearing a balaclava and driving a white van. The police have been informed of the registration plate.

10.04.24 Reports: To include Police, County Councillor, outside bodies, reports from Councillors representatives on external groups.

To note the SC report is placed on the website.

11.04.24 LCN(R) Update and review actions

No update

12.04.24 Audit (R)

a) To approve the Internal Statement of Control

It was **resolved** to approve the Internal Statement of Control

b) To approve the Risk Assessment

It was **resolved** to approve the Risk Assessment

c) To appoint an internal auditor

It was **resolved** to appoint Richard Young as the Internal Auditor.

13.04.24 Annual Insurance policy (R) To review provision.

The Clerk had sought three quotes against the renewal quote of £418. It was **resolved** to terminate the existing insurance provision on the due date and to move to Zurich for an annual fee of £304.

14.04.24 Finance

a) Approval of Payments & Receipts (R)

To whom	Description	Net	VAT	Total
S Millard-Jones	Salary/expenses/HMRC April	£ 288.33		£ 288.33
ICO	Annual subscription	£ 35.00	£ -	£ 35.00

It was **resolved** to pay the above by cheque/internet banking

b) Approval of the bank reconciliation (R)

As of the 31st March: £10,815.59

c) To approve an additional signatory on the bank account to facilitate online payments

It was **resolved** to add Cllr Wathan as a signatory.

15.04.24 Admin/website:

Crime Statistics onto the website. Re-enrolment Pensions Regulator.

16.04.24 Correspondence:

Highways have confirmed that they are happy to continue the existing arrangement where any debris cleared will be removed by Somerset Council regarding the drain grill opposite Nut Tree cottage.

17.04.24

Road Closures.

All are placed on the website.

18.04.24

Items for next agenda:

Annual Parish Council Meeting

19.04.24

2024 Meetings: May 28th (Monday 27th is a bank holiday) - Annual Parish Council Meeting. Monday June 24th. Monday July 22nd. AUGUST - no meeting. Monday September 2nd. Monday October 7th. Monday November 4th. Monday December 2nd. In the Old School Room, Stone Allerton. BS26 2NL.

Meeting closed at 8.42pm

Chair signature and date